

CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD
May 26, 2009 – LCCH BOARD ROOM
1:30 PM – 3:30 PM

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:35pm

Members Present:

Mary Pat Scofield, Chairman
David Dickes, Vice
Dennis Evans
Fred Miller
Jim Wall

Members Excused:

Others in Attendance:

David Bernier, CEO	Toni Gomez, Executive Assistant
Kevin Abel, CFO	Lisa Anderson, CNO
Dr. John Kremer, CMO	Dee Cook, CQO
Ross Hurd, CIO	Karl Jonasson, Director, EMS
Nancy Young, Director Human Resources	Emitt Aston, Foundation Vice President
Ron Haworth, Fire Chief – District 7	Karen Spurgeon, Manager Fiscal Svcs
Char Garton, Manager Environmental Svcs.	Jerri Dion, Manager Business Office
Melissa Fonseca, Buyer Material Management	

II. MOTION:

It was moved to approve the Consent Agenda as presented:

1. Minutes of April 21, 2009, regularly scheduled meeting
2. Minutes of May 5, 2009, special meeting
3. Vouchers/Warrants
4. Write-Offs & Charity

III. REVIEW OF MISSION & VISION

Mission: Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

Commissioner Scofield gave a brief but informative overview of the Boards main responsibilities quoting from the book "The Governance Factor 33 Keys to Success in Healthcare".

1. The Board has the ultimate responsibility for ensuring a high level of executive management performance, concentrating on the only employee who reports directly to the Board – the Chief Executive Officer (CEO),
2. Envisioning, formulating and amending the organization's mission, vision and goals,
3. Ensuring the quality of patient care, the organizations financial health, and the community's health and,
4. The Board must assume responsibility for itself.

IV. REPORTS/PRESENTATIONS

State-of-the-Hospital Reports:

Quality & Risk Management – Dee Cook

Dee provided update on Planetree Retreats; 80 participants have gone through the sessions thus far and facilitators have gotten received feedback. Due to some feedback, program enhancements have occurred. Future sessions are scheduled for May 27th, June 3rd, 4th, 10th, 11th and 18th. Managers have been notified as to which employees in their departments still need to register. Commissioner Dickes highly recommended everyone go.

Dee submitted nominee for “Caregiver of the Year Award” along with photos of caregiver and Med-club, she will share news of results once received.

Ending her report on a positive note Dee shared that the final corrections sent out to the Department of Health have been approved.

Chief Nursing Officer Report – Lisa Anderson, RN

Lisa reported although this past weekend was very busy, having the extra staff on board worked out well as everyone pitched in as needed. Interviews are in process to fill current vacancies and Lisa expects to bring individuals on board shortly. In closing Lisa shared news that the Neon coding monitors have been implemented and the staff is enjoying using them.

Chief Medical Officer Report – Dr. John Kremer, MD

Dr. Kremer submitted the Stroke Protocol project to the Medical Staff on June 9, 2009 and received supportive feedback. Two mock stroke tests will take place prior to going “live” on July 15th. Regional efforts to standardize accurate myocardial protocols are in the development stages, Dr. Kremer will meet with the group in early June.

On June 6, 2009 Dr. Kremer, Kerri Ross-Kremer, ARNP and Karl Jonasson will be in Stehekin to meet with residences and visitors. The following topics will be presented and discussed; women’s health topics; epi pens and establishing airways. Dr. Kremer will provide update to the Board on June 30th.

Chief Financial Officer Report – Kevin Abel, CPA

Kevin presented detailed reporting of overall financials. Although expenses were slightly over budget, Kevin reported we ended April on a positive note and we had a record number of births. Gross patient revenue was up this month and our excess margin exceeded budget.

The 2008 Audit for the Lake Chelan Apartments is being finalized and will be submitted to the Board upon receipt. Kevin will provide a quarterly reporting on the financials and management to the Board keeping them well advised. A walkthrough at the apartments is being scheduled for July, Kevin extended an invitation to the Board to join him and Dave.

Chief Executive Officer & Administrator Report – Dave Bernier, Ph.D., FACHE

Dave complimented the staff for making it thru one of the busiest weekends of the year, Memorial Day. He applauded the staff in EMS, emergency department, inpatient units, lab, radiology, nutritional medicine, housekeeping, and all others who worked very hard—and reminded the staff present that with teamwork we can accomplish anything. The room busted into applause.

Dave reminded everyone of the upcoming Women's Health Fair on June 13th, thanking Todd Erickson for all his hard work in organizing the event, securing the guest speaker and vendors. Chairman Mary Pat Scofield will be sending out a letter of thanks to Art Campbell of Campbell's Resort, who graciously donated room accommodations for Graham Kerr and Joe Piscattela.

Dave provided the following updates:

- o Flooring on Med Surg unit has been installed, and the staff loves the ergonomic rubber
- o Remodel of ER waiting room is in process; looking to replace existing carpeting due to its condition and missing sections from fish tank removal
- o Modular building for the Business Office has been installed; we plan to move in first week of June
- o Wenatchee Specialty Clinic is ready for occupancy; the staff is working diligently to move in by the first week of June (ribbon cutting ceremony will be scheduled shortly after Dr. Pawlowitz arrives)
- o Excavation behind the ER has been done to add much needed additional three parking spaces
- o LCCH is working jointly with the Lake Chelan Clinic giving "free" sports physicals; clinic will be held in the evening hours
- o Billing and property tax discount information signs will be posted in the 2nd floor patient waiting area
- o Celeste Thomas has added information on the upcoming EMS Replacement Levy to LCCH website

Due to the Washington State Hospital Association Conference on June 22-24, 2009, the June Board meeting has been rescheduled for June 30th. Commissioners are to inform Toni if they plan on attending the conference, so she can register.

UPCOMING MEETINGS (* indicates change from regularly scheduled 4th Tuesday Board Meeting)

- * June 30, 2009 - Board Meeting
- June 22 – 25, 2009 - WSHA Conference
- July 1, 2009 - Special New Construction Workshop

V. OLD AND NEW BUSINESS

- A. During discussions on replacement hospital, Commissioner Dickes expressed concerns with current architectural plans and construction cost of new hospital and suggested the Board meet with key staff members, Barry Leahy and other pertinent parties to discuss the floor plans submitted by CollinsWoerman. There is a noted increase in square footage on floor plans which increases financial costs to the community and hospital. Commissioners agreed, in the best interest of the community and hospital, they need to take a step back to assess the overall project and resolve issues with architects regarding sizing, etc. Commissioners have asked that Dave and Kevin provide site data comparisons relating to square footage and cost for similar projects in rural areas. It was agreed to have a workshop on July 1, 2009 to discuss options in further detail.
- B. Things are moving forward with the EMS Levy campaign; a booth will be set up at the Women's Health Fair, donations are being taken to cover cost for signs, newsletters and mail outs. The first round draft for the mailings will be submitted to the Board for review. Official Ballots will be mailed out by the County July 28, 2009.

C. Action Items; it was m/s/c to:

1. Credentialing:
Renee Woods, MD Reappointment w/additional privileges as requested
John Arnold, Ph.D. Reappointment 2 yr
Ed Swensen, MS PA-C Additional privileges for Ultrasound procedures
Craig Elsner PA-C 2 yr reappointment and additional privileges for Ultrasound procedures
David Ellis, CRNA 2 yr reappointment
2. Approve Resolution 437, Affirming and Ratifying Board's Approval to Hire General Contractor
3. Approve Resolution 438, Authorizing Registration Change Fund Increase

VI. OTHER BUSINESS

Members of the audience voiced their support of the Commissioners commitment to the hospitals success and future and encouraged them to stand firm in their decisions regarding the finality of needs for the new facility.

Karl Jonasson provided a brief overview of the five county mock field exercise took place. All agencies worked well together and as always something new was learned by all who participated. In closing Karl reported EMS responded to 25 calls over the Memorial Weekend.

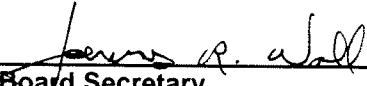
Emmit Aston, Foundation Vice President notified the Board they will not be awarding new scholarships this year, funding for this year will only cover current student/individual awardees.

VII. ADJOURNMENT

The Commissioners adjourned at 3:20pm with no executive session.

Submitted:

Attest:



Board Secretary



Administrator/CEO

6-30-09

Date

7-21-09

Date