

CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD
September 22, 2009 – LCCH BOARD ROOM
1:30 PM – 3:30 PM

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

Members Present:

Mary Pat Scofield, Chairman
Jim Wall, Secretary
Dennis Evans, Commissioner
Fred Miller, Commissioner

Members Excused:

David Dickes, Vice Chairman

Others in Attendance:

Kevin Abel, CFO / Acting CEO
Jim Nelson, Martin Nelson & Company
Lisa Anderson, CNO
Ross Hurd, CIO
Jane Jedwabny, Director, The Sanctuary
Missy Fonseca, Manager, Materials Mgmt
Terry Johnson, Manager, Plant Eng.
Judy Moser, Credit Services
Diane Haight, Manager, Nutritional Svcs.
Wayne Cantwell, OR Manager
Kerry Stewart, ER Trauma Coordinator

Toni Gomez, Executive Assistant
DeLynn Cook, CQO
Dr. John Kremer, CMO
Jon Eberle, Realtor
Agustin Benegas, QA Coordinator
Sue Young, Manager, Radiology
Karl Jonasson, EMS Director
Marie Richerson, OB Coordinator
Les Bowen, The Mirror
Leah Carpenter, OR Coordinator

I. REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

II. CONSENT AGENDA:

It was moved to approve the Consent Agenda, with removal of September 14, 2009 special meeting minutes for further discussion:

1. Financial & Business Office Report
2. Vouchers/Warrants
3. Write-Offs & Charity

III. REPORTS/PRESENTATIONS

SPECIAL REPORT:

Bond Financing: Jim Nelson, Martin Nelson & Company gave an informative report on the bond financing and Moody's Investors Service Rating process for Lake Chelan Community Hospital. The hospital received a final rating of Baa2. The bond will be sold primarily to local and retail investors.

EMS Update: Various options were researched regarding the support of EMS. It was recommended that the EMS levy would run again in 2010. It was noted that only 38% of voters voted in the 2009 election.

STATE OF THE HOSPITAL REPORTS

Quality & Risk Management – Dee Cook, CQO

Dee presented QA report and review of dashboard. Revisions to the Governing Board By-Laws will be included in the October 27th board packets for review and discussion over the RCW codes. It was stated that the Department of Health will possibly be in for a survey sometime between March and April 2010. Standardized Codes are scheduled to go into effect October, 2009 as suggested by the Washington State Hospital Association.

Chief Nursing Officer Report – Lisa Anderson, CNO

Nurses will be in an educational session that relates to care of Sanctuary patients. Lisa acknowledged Marie Richerson for organizing the flu shot clinics. To date, approximately 372 shots have been given. Upcoming flu shot clinics will be held for Pateros, Manson Growers and Chelan Fruit.

OR Manager – Wayne Cantwell

CPSI module for ORM system has been installed and training of staff took place September 17th. The new module will put us ahead on benchmarking and costs will be reimbursable under the AJRRA funding program.

Chief Medical Officer Report – Dr. John Kremer, MD

Chelan is being considered for the WRITE program. The program is fully funded and would provide a medical student for 20 weeks to train in various areas of the hospital as well as the clinics, beginning in 2011.

Dr. Clements did not have clinic in Stehekin for hearing and sight testing of school children due to communication problems. With the cache newly stocked and equipped, the Stehekin Clinic will end October 13th.

IT – Ross Hurd, CIO

Ross will attend the Telehealth Consortium (WTC) at Seatac. Topics will include the HealthNet Project which will enable us to connect to other facilities statewide. A Business Associates agreement has been signed between LCCH and Seattle's Children's Hospital. Ross is working with Children's IT engineers to become one of the first NCW CAH's to have a direct connection into Children's DICOM Webservers.

Financial Officer Report – Kevin Abel, CFO

Net income was \$347,518 for the month of August due to ER and Med Surg volumes. LCCH net income is under budget \$208,863 for the year. A traveling freeze will remain in effect. Managers are to continue monitoring spending in their departments. The State Auditors will conclude their audit in a few days and an exit interview will follow.

Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO

LCCH was awarded \$2,000 from Washington State Self-Insured Trust for the Safety Pledge contest. We received a grant in the amount of \$13,750 from the Murdoch Foundation to support our stroke program. A donation of \$2,000 from Guild E as well as \$5,200 from the SHIP Grant

allowed us to purchase a new infant hearing screening tool. Guild B reported proceeds from the home tour totaled \$26K+. They will purchase a treadmill for the Physical Therapy department.

IV. OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to:

1. Approve September 14, 2009 special meeting minutes as corrected;
 - Christopher Mertens in attendance
 - Page 1, Paragraph 2 to read "specific purpose of discussing personnel matters, to review the performance of an employee, in accordance with RCW 42.30.110.
 - Page 1 - Action Items a. and b. - MOTION to read "it was moved and seconded"
2. Approve credentialing of providers (Harberd, Larsen, Laughlin) pending signature of Dr. Tagge, Chief of Staff
3. Authorize additional services for Collins Woerman to finish scope of work beyond original contract
4. Approve payment to Collins Woerman for additional services rendered

Upcoming meetings:

October 27, 2009, regularly scheduled meeting

V. OTHER BUSINESS

A. Audience: No questions or comments from audience

B. Executive Session: At 2:55pm Mary Pat Scofield, Chairman announced Commissioners would convene into executive session, scheduled to last fifteen (15) minutes to evaluate qualifications of an employee, in accordance with RCW 42.30.110, with possible action taken.


At 3:12pm the meeting re-convened into public session, with the following action taken:

MOTION: It was moved, seconded and carried unanimously to approve Resolution 445.

C. ADJOURNMENT: Meeting adjourned at 3:15pm

Submitted:

Attest:



Board Secretary



Kevin Abel, Interim CEO

10-27-09

Date

10-27-09

Date